



## INFORMATION ON THE PROCESSING OF PERSONAL DATA

**Bonzai S.p.A** (hereinafter referred to, for the sake of brevity, as the "**Company**"), as the data controller, wishes to inform you, pursuant to Article 13 of European Regulation 679/2016 on the protection of personal data ("**Regulation**") and national legislation, including the individual provisions of the Supervisory Authority ("Data Protection Authority"), where applicable, that the personal data you provide during the interview and recruitment process will be processed in compliance with the legislative and contractual provisions in force for the purposes and in the manner indicated below.

### **1. Processing purposes and legal basis for processing**

The personal data you provide will be processed by the Controller for the following purposes:

- a) Data collection for the purpose of drawing up quotations for requested services and establishing potential business agreements.

### **2. Data processing and storage methods**

Personal data will be processed by the Company and their authorised personnel with computer and manual systems in accordance with the principles of correctness, fairness and transparency laid down in the applicable legislation on the protection of personal data and protecting the confidentiality of the data subject and the data subject's rights by adopting appropriate technical and organisational measures to ensure a level of security appropriate to the risk.

Personal data will be processed and stored for as long as necessary to pursue the purposes they were acquired for and in any case no longer than one year from their receipt.

### **3. Data communication, disclosure and transfer**

Personal data are generally not transferred outside the European Union; however, should it be necessary to transfer data to countries outside the European Union or the European Economic Area for specific coordination needs of the Group's activities, including to countries that do not offer adequate protection, the Company guarantees adequate levels of protection and safeguards in accordance with applicable regulations, including the stipulation of standard contractual clauses. Personal data collected will not be disclosed.

### **4. Rights of the data subject**

The data subject may exercise, in relation to the data processing described therein, the rights provided for by the Regulation (Articles 15-21), including:

- receive confirmation of the availability of your personal data and access to their content (access rights);
- update, modify and/or correct your personal data (right of amendment);

#### **BONZAI SPA**

*Sede legale*

corso Italia, 22 \ 20122 Milano Italia

*Sede operativa*

via Luigi Bonzano Cavaliere del lavoro, 4

15033 Casale Monferrato (AL) \ T. +39 0142 565600

Società a socio unico, soggetta a direzione e coordinamento di Exagon3 srl

Cap. Soc. € 1.000.000,00 i.v. \ C.F. \ P.I. 10675200967 \ REA MI 2548935

*info@bonzai.top \ www.bonzai.top*



- revoke consent, where given, without prejudice to the lawfulness of the processing based on the consent given before revocation;
- file a complaint with the Supervisory Authority in the event of a breach of data protection regulations;
- receive a copy of the data in electronic format concerning them rendered in the context of the selection process (e.g. data concerning previous work experience) and request that such data be passed on to another data controller (right to data portability).
- request the cancellation or restriction of the processing of any unlawfully processed data, including data whose retention is not necessary for the purposes the data were collected or otherwise processed (right to be forgotten and right to restriction);
- object to the processing (right to object);

Those who wish to exercise these rights may contact the Data Protection Officer (hereinafter only '**Data Protection Officer**' or '**DPO**' for short) by sending an e-mail to [\*\*dpo.gdpr@bonzaigroup.it\*\*](mailto:dpo.gdpr@bonzaigroup.it).

### **5. Identity and contact details of the Data Protection Officer**

The Data Controller is **BONZAI S.p.A.**, with registered office in Corso Italia 22, Milan 20122 (MI), tax code and VAT number 10675200967, in the person of the Managing Director, Mr. Mauro Audisio, (hereinafter, the "Data Controller".)

A Data Protection Officer has been designated and can be contacted at the following e-mail address [\*\*dpo.gdpr@bonzai.com\*\*](mailto:dpo.gdpr@bonzai.com).

#### **BONZAI SPA**

*Sede legale*

corso Italia, 22 \ 20122 Milano Italia

*Sede operativa*

via Luigi Bonzano Cavaliere del lavoro, 4

15033 Casale Monferrato (AL) \ T. +39 0142 565600

Società a socio unico, soggetta a direzione e coordinamento di Exagon3 srl

Cap. Soc. € 1.000.000,00 i.v. \ C.F. \ P.I. 10675200967 \ REA MI 2548935

*info@bonzai.top \ www.bonzai.top*